

Finance & Rules Committee

June 27, 2023

Minutes

Members Present: Committee Chair Michael Montigelli, Legislator Robert Cantwell, Philip Reed, Allen Drake, Daniel McBride, Robert Ferris, Frances Calarco, Board Chair William Johnson

Others Present: Legislators John Peck, James Nabywaniec, Patrick Jareo, Jeremiah Maxon, Steel Potter, Corey Grant, and Anthony Doldo, County Administrator Robert Hagemann, Deputy Administrator Sarah Baldwin, County Attorney David Paulsen, Conf. Asst. for Fiscal Affairs Ashley Durham, Public Health Director Ginger Hall, Human Resources Director Valerie Nugent, Planning Director Michael Bourcy, JCC President Dan Dupee, JCC Interim Vice President for Administration & Finance Bill Emm, JCC Executive Director of Accounting and Auxiliary Services Sid Pond, Confidential Secretary Jill Jones

Chairman Montigelli called the meeting to order at 6:13 p.m.

JCC President Dr. Dan Dupee made a Power Point presentation to the Committee concerning the 2023-2024 JCC Budget (copy attached for file reference). He said they continue to work on their 2020-2025 Strategic Plan and its four components: Pathways, Student Experience, Partnerships and Financial Sustainability. He said 70% of their students are Jefferson County residents, and 60% of residents in the County rate "Access to Higher Education" as either excellent or good.

Dr. Dupee went over accomplishments from the past year including: developing a Strategic Enrollment Plan, completing an update to the Facilities Master Plan; comprehensive review of all A.A. and A.S. Degree programs; new student experience: 24 how-to videos on transition to College; Surgical Technologist A.A.S. launching in Fall 2023; expanded internship opportunities for 79 students at 35 local employers; launched twelve micro-credentials; received \$300,000 from the NYS Office of People with Development Disabilities - tuition free opportunity to earn national credential as Direct Support Professional; provided additional workforce training to 23 employers and 282 employees with subsidized training, short-term training increased by 35% reaching about 500 students; Emergency Exercise Training with all law enforcement agencies; Nursing Program was ranked #2 in New York State, out of 68 associate degree programs; and the eSports Program began and was successful.

With regard to the changing higher education marketplace he said there are more students attending part-time, there have been technology changes both in the classrooms and they are moving to a new LMS Platform for online classes. There continues to be low unemployment and high employer demand which isn't favorable for enrollment, and the needed programs are the high cost healthcare and technology fields. He went over current and future enrollment strategies regarding new students and retention of students.

Dr. Dupee said they advocated for a base State Aid floor from 2022-23 plus 4% and received 100% of 2022-23 budgeted State Aid amount instead. He said the total operating budget for 2023-24 is \$25.6 million with a proposed tuition increase of 2.8%, projected enrollment increase of 1%, planned fund balance usage of \$844,300, and they are requesting an increase of 2% from Jefferson County. The funding mix is: 28.0% State; 35.8% tuition and fees; 30.9% local share; 7.5% offset revenues. He said the most needy students do not have to worry about the tuition increase as they will still be able to cover the cost of education through grants without having out of pocket costs. He said they will continue to focus on new student enrollment but increase efforts around retention, establish an organizational structure that fits their current enrollment levels, and continue to partner in order to provide opportunities to the local community. He answered questions of legislators relative to the budget and programming at the College.

The Committee approved the minutes of the May Committee meeting, as written. Chairman Montigelli offered Privilege of the Floor however no one present wished to address the Committee.

Chairman Montigelli introduced a resolution Adopting the 2023-2024 Jefferson Community College Budget and entertained a motion for consideration. A motion was duly made by Legislator Reed seconded by Legislator Drake and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Appropriation for the Conduct of Jefferson Community College for Fiscal Year 2023-2024 and entertained a motion for consideration. A motion was duly made by Legislator Cantwell seconded by Legislator Drake and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Authorizing the Vacating of Judgment of Foreclosure for Owners of Certain Parcels of Real Property and Discontinuance of Foreclosure Proceeding and entertained a motion for consideration. A motion was duly made by Legislator Reed seconded by Legislator McBride and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Authorizing Agreement with Burke Group for Professional Services Relative to Management Compensation and entertained a motion for consideration. A motion was duly made by Legislator Calarco seconded by Legislator Cantwell and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced Local Law Intro No 4 of 2023 - A Local Law Amending Local Law No. 2 of 1994 to Increase the Term of Office for Jefferson County Legislators to Four Years and to Modify the Procedures for the Reapportionment of the Board of Legislators in Accordance Therewith and entertained a motion for consideration. A motion was duly made by Legislator Reed seconded by Legislator Cantwell and there being no discussion, the Committee agreed to sponsor the local law as presented.

Chairman Montigelli introduced a resolution Setting Time and Place for Public Hearing on Local Law Intro. No. 4 of 2023 and entertained a motion for consideration. A motion was duly made by Legislator McBride seconded by Legislator Calarco and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Amending the 2023 County Budget to Reappropriate Community Development Block Grant (CDBG) Program Funds and entertained a motion for consideration. A motion was duly made by Legislator McBride seconded by Legislator Cantwell and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli advised that the resolutions referred from other jurisdictional committees would be dealt with as a block for each committee unless legislators wanted to pull a particular resolution out separately.

On a motion by Legislator McBride seconded by Legislator Calarco and unanimously carried, the Committee approved the following General Services Committee sponsored resolutions:

- ✓ Amending the 2023 County Budget and Capital Plan in Relation to Watertown International Airport Pavement Marking
- ✓ Amending the 2023 County Budget and Capital Plan in Relation to the Watertown International Airport Air Ambulance Hangar Construction Project
- ✓ Amending the 2023 County Budget to Recognize Reserve Funds in the District Attorney's Office
- ✓ Amending the 2023 County Budget in Relation to District Attorney's Overtime Account
- ✓ Amending the 2023 County Budget in Relation to Jefferson County's Housing Improvement Program
- ✓ Amending the 2023 County Budget in Relation to Outboarding Inmates
- ✓ Authorizing Agreement with Indian River School District for School Resource Officer, Establishing a Deputy Sheriff Position and Amending the 2023 County Budget
- ✓ Authorizing FY2022 Operation Stonegarden Grant Agreement and Amending the 2023 County Budget in Relation Thereto

On a motion by Legislator Cantwell seconded by Legislator Reed and unanimously carried, the Committee approved the following Health & Human Services Committee sponsored resolutions:

- ✓ Amending the 2023 County Budget to Reappropriate Funding From NYS Office for the Aging American Rescue Plan Funding for Provision of Transportation Services and Authorizing Agreement in Relation Thereto
- ✓ Authorizing Agreements for the Provision of Services Relative to Opioid Settlement Funds Regional Abatement and Amending the 2023 County Budget in Relation Thereto
- ✓ Amending the 2023 County Budget to Reappropriate Funding From NYS Office

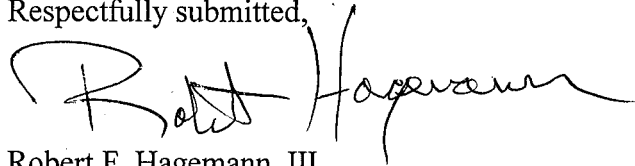
of Temporary and Disability Assistance for Coronavirus Aid, Relief, and
Economic Security (CARES) Act – Emergency Solutions Grant (ESG) Funding
and Emergency Rental Assistance Program Funding

On a motion by Legislator Drake seconded by Legislator Cantwell and unanimously carried, the Committee entered Executive Session at 7:00 p.m. to discuss the employment history of a particular person. On a motion by Legislator Cantwell seconded by Legislator McBride and unanimously carried the Committee returned to open session at 7:10 p.m.

Chairman Montigelli introduced a resolution Appointing Medical Examiner and entertained a motion for consideration. A motion was duly made by Legislator Cantwell and seconded by Legislator Drake. Following brief discussion in which Administrator Hagemann advised that the term of the Medical Examiner is the same as the term of the Board the Committee agreed to sponsor the resolution as presented.

There being no further business of the Committee, on a motion by Legislator McBride seconded by Legislator Reed an unanimously carried, the meeting was adjourned at 7:15 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Robert Hagemann", written in a cursive style.

Robert F. Hagemann, III
Clerk of the Board